



## PAYMENT PLAN AUTHORITY FORM

I/We: \_\_\_\_\_

Student/s name/s: \_\_\_\_\_ Year/s: \_\_\_\_\_

- Request and authorise St Luke's College to debit my/our below detailed account to pay for my / our child's school fees subject to the terms and conditions of St Luke's Fee Policy. Please refer to the College website for a copy of the Fee Schedule and Fee Policy.
- Agree to ensure that there are sufficient funds available on the date of automatic payment.
- Agree to ensure that all debit payments will clear the school fees balance at the end of the payment plan in accordance with St Luke's Fee Policy.
- Agree that this authority remains in force until such time that I provide written instruction to amend or cancel this authority.

### Payment Options: (tick one box)

- Option 1: Payment of school fees in **FULL** due by **15 April 2022**.
- Option 2: Payment of school fees in **three (3) equal quarterly instalments** due on **16 March, June and September 2022**.
- Option 3: Payment of school fees in **nine (9) equal monthly instalments**, due on **16 March 2022 and each month thereafter through to 16 November 2022**.
- Option 4: Payment of school fees in **eighteen (18) equal fortnightly instalments**, starting **16 March 2022 and fortnightly thereafter through to 9 November 2022**.
- Option 5: Payment of school fees in **thirty-six (36) equal weekly instalments**, starting **16 March 2022 and weekly thereafter through to 16 November 2022**. (Option 5 is **ONLY** available via direct debit payment plan.)

**Please Note: School fees must be finalised by:**  
**23 September 2022 - for Year 12 students**  
**16 November 2021 - for Year 7 to Y11 students**

### Payment Method: (tick one box)

- Eftpos, cash , (available for Option 1 only)
- Direct Debit Regular Payment Plan
- Credit Card Regular Payment Plan (we do not accept American Express)

### Payment Amount:

\$ \_\_\_\_\_

**Please note:** for details please refer to family statement (fees invoice) and fees schedule.

### Direct Debit Payment from bank account:

BSB: \_\_\_\_\_ Account Name: \_\_\_\_\_  
Account Number: \_\_\_\_\_ Bank Name: \_\_\_\_\_

### Credit Card Payment :

Full name on Card: \_\_\_\_\_  
Card Number: \_\_\_\_\_  
Expiry Date: \_\_\_\_\_

**Note: the College does not accept AMEX cards.**

**By signing, you agree to the College Terms and Conditions as stated in the Fees Policy.**

Signature : \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

I/We would also like to contribute to the voluntary building fund (suggested amount \$250, fully tax deductible)

Please debit my chosen account on the \_\_\_\_/\_\_\_\_/\_\_\_\_ for \$250. Alternatively, please state donation for Building Fund \$ \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**( only sign here if you wish to make voluntary donation )**

### FOR COLLEGE USE ONLY:

FAMILY CODE: \_\_\_\_\_

Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Actioned: \_\_\_\_/\_\_\_\_/\_\_\_\_ Actioned by: \_\_\_\_\_

### St Luke's College - Bank Account Details

**Bank:** Catholic Development Fund

**Account Name:** St Luke's College Board Account

**BSB:** 086 006 **Account Number:** 545 070 180 **Ref:** Family code